Date: _____
Dear _____,

The following students are in your pd._____ _____class, and have Academic Support Lab. Please take a moment to fill out the information below. This will assist us greatly in helping these students to be successful in your class. Return to _____by ___

Student Name	Est. Grade	Missing Homework?	Missing Tests/Quizzes	Assignments/Tests that need to be made-up or completed	Comments