

ACADEMIC SUPPORT RULES AND PROCEDURES

In order to ensure a productive and peaceful environment in the Academic Support Lab, the Academic Support Lab students created the following class rules on the first day of school. They are as follows:

- COME TO CLASS PREPARED.
 - RESPECT OTHERS AND RESPECT PROPERTY.
 - DO THE BEST JOB YOU CAN.
 - FOLLOW SCHOOL RULES.
- The Academic Support Lab teachers have agreed upon a student management system to enforce the class rules in an objective and fair way.
 - Students who break class rules will be given two verbal reminders of the rule they are breaking with no additional consequence. Students start with a clean slate each day.
 - The third time a rule is broken, the student will be given an after school detention to work out a way to solve the problem with the teacher. If students have transportation difficulties after school, before school detentions may be arranged.
 - If the behavior is disruptive, the student will **also** be asked to leave the room for 5 minutes. They will report to their assistant principal's office with a special 5-minute pass. During that time, it is hoped that the student can calm down and prepare mentally to return to class and work quietly.
 - If the student returns to class, and is disruptive again, they will be asked to leave the class and go to their assistant principal's office. A demerit referral will be written. **THE STUDENT STILL MUST SHOW FOR DETENTION REGARDLESS OF ADDITIONAL ADMINISTRATIVE ACTION.**
 - The purpose of the detention is to problem solve, providing an opportunity for the student and teacher to work together. Without this communication between the student and the teacher, problems are likely to persist.
 - Students who are assigned detentions must come up with a plan to improve their success in the Academic Support Lab. If after one forty-five minute detention, they have refused to cooperate, they must stay for additional detentions until both teacher and student agree upon an acceptable plan.
 - ON the other-hand, if a student comes up with a plan to work out the problem in the first 10 minutes, and both the teacher and the student agree, the teacher may dismiss the student.

It is hoped that consistency and clear guidelines contribute to a successful year in the Academic Support Lab.

I have read and understand the student management system. (This is not a contract.)

Student Signature

Date

Parent Signature

Date